

PROSPECTUS

Institute of Allied Health Sciences

2021



“Care and Commitment Since 1894...”



Christian Medical College

LUDHIANA - 141008 (Pb.)



Tentative Admission Calendar – 2021*

EVENT	DAY	DATE
Prospectus available from	Wednesday	01.09.2021
Last date to submit application forms	Monday	18.10.2021
Candidates to collect Admit Cards for Admission Written Test	Friday	22.10.2021 (9:00 am to 10:00 am)
Admission Written Test for Degree & Diploma courses	Friday	22.10.2021 (11:00 am to 1:00 pm)
Result of Admission Written Test	Tuesday	26.10.2021
Date of 1 st counseling (B.Sc. Degree & Diploma Courses)	Thursday	28.10.2021 (8:00 am to 5:00 pm)
Date of 2 nd counseling (B.Sc. Degree & Diploma Courses)	Friday	29.10.2021 (8:00 am to 5:00 pm)
Classes start for all courses	Monday	01.11.2021

* Kindly monitor website : www.cmcludhiana.in for any change of dates.
For any query related to Admission-2021 you may call IAHS Office
Phone No.: 0161-2115386.

CMC - INSTITUTE OF ALLIED HEALTH SCIENCES

Christian Medical College, Ludhiana, which has been serving the nation since the year 1894, has established the Institute of Allied Health Sciences to train and educate young men and women by providing them admission to Paramedical courses affiliated to the Baba Farid University of Health Sciences, Faridkot. It offers a variety of courses that will help young men and women to enter the field of health care with satisfaction. These courses can be chosen according to the aptitude.

The exponential growth in the population of India has also witnessed a surge in the establishment of many new Medical, Dental, Nursing, Physiotherapy and Paramedical institutes along with many other alternative medicine courses started in almost all states of the country. The national scenario has witnessed a surge in new corporate hospitals, polyclinics, small hospitals and specialty clinics. While the focus has always been on producing Doctors and Nurses, there are only a few places which offer education and training for the paramedical and support services, which serve as the backbone of any hospital, corporate or public, charitable or profitable, academic or non-academic health institutions or even individual clinics.

We welcome students from all regions and all religions to become part of the Christian Medical College learning community. The information provided in the prospectus would help you to choose the right course of study, for your career. Our counseling team will provide the necessary guidance in this respect.

Christian Medical College, Ludhiana, is affiliated to the Baba Farid University of Health Sciences, Faridkot, Punjab.



Dame Edith Mary Brown

The first step on the Indian soil for Miss Edith Brown was no chance event, but a culmination of a dream that she had since she was 17 years old. Edith learnt of the misery of the lives of Indian women, living with disease behind Purdah and dying agonizing deaths. She vowed to deliver these women from death and disease by bringing to them the services of a female doctor.

Brown worked unceasingly till she obtained a scholarship to study in Griton College, Cambridge in 1882. Edith Brown completed her medical training that qualified her to work in India. The opportunity came quickly when Miss A. Greenfield, Head of Zenana Mission at Ludhiana, asked for a woman doctor to take charge of Charlotte Hospital that she had opened some 10 years ago in the city. And off did go Dr. Edith Brown to fulfill her Tryst with Destiny that tied her life irreversibly with the lives of the people this industrious town of Punjab for decades to come.

The superstitions of the local people, unwillingness of the patients to come, expectations for instant cures, a gross lack of medical equipment and facilities, together compounded to make her dreams of service to humanity an up-hill and daunting task.

By mid 1894 the authorities of the city of Ludhiana had permitted Dr. Brown the use of a vacant school building. With minimum funds and thrift, Dr Brown inaugurated the North

India School of Medicine for Christian Women. By November 1894, six girls had enrolled themselves for the nursing course thereby launching the school.

Once on the way, no paucity of funds or dearth of facilities could prevent this iron willed lady from taking the school forwards. By the end of 1894 the school obtained permission for its students to take the examinations at Lahore at par with the men students.

By April 1899, the North India School of Medicine produced its first set of four graduates.

The foundations for formal medical education were laid in our very own city by this great doctor, educator, administrator who changed the face of medical history in the country.

At 84 years of age Dame Edith Brown left Ludhiana to take up residence in Srinagar, not with intentions to retire but with plans to embark on new journeys to spread the word of God through the healing ministry..

On Dec 6, 1956, aged 92, this relentless pioneer and humble servant of God breathed her last in the Rainawari Hospital, Srinagar. All her life she had labored for her Lord, seeking nothing in return and now finally her Lord had ordered her to cease her labors and return to His loving fold while others walking in her foot steps continued to carry forth her mission.

Philosophy & Objectives

Christian Medical College Ludhiana Society, on behalf of the Church, seeks to contribute to the health needs of India by training primarily Christian Medical, Dental, Nursing and other Allied Health Professional students and by providing holistic health services to the community and the nation, with people of the Christian faith serving in Christ's name alongside those of other faiths, who identify with these aims and goals.

Training is also offered to students from all religions and regions. Staff of all faiths shall live and serve together in the Institution in an atmosphere of mutual respect, trust and love that is marked by a sense of God's presence and action in their corporate ministry in the Institution.

Christian Medical College, Ludhiana Society

The Christian Medical College, Ludhiana Society (Regd.) is a Christian Educational and Research Institution established, maintained and administered by a group of Christian Churches and Christian bodies in India as an Institution of an all India character with health professionals committed to the highest standards in the spirit of Jesus Christ, for the healing ministry in India.

In 1953 the college started the MBBS program affiliated with Panjab University, Chandigarh, admitting men and women students. Since July 1999 the college has been affiliated with Baba Farid University of Health Sciences, Faridkot. The college also offers Post-graduate Diploma, Degree, Super specialty and Doctoral courses. The other colleges under the society are the College of Nursing, Dental College and College of Physiotherapy, all recognized by the Baba Farid University Health Sciences, Faridkot, Punjab.

About the Organisation

(Christian Medical College - Ludhiana Society Registered)

Punjab, the land of five rivers is known for its rich heritage and culture.

Ludhiana is one of the oldest-established cities of Punjab with a population that has increased during the recent years to around 34,00,000, lies 312 km Northwest of Delhi and less than 150 km from the border with Pakistan. Ludhiana is well connected to the rest of India by train and road. The nearest airports are in Amritsar and Chandigarh. The institution is situated in a large campus a couple of kilometers from Ludhiana Railway Station, on both sides of the Brown Road named after Dame Edith Mary.

The period from 1894 to 1952 saw the development of Women's Christian Medical College from its beginning as a School of Medicine for Christian Women. The Medical School granted **LSMF diploma till 1952. In 1953 LSMF** was upgraded to the MBBS course and the name of the Institution was changed to Christian Medical College to enable it to admit both men and women students.

The **Christian Medical College** offers Degree, Postgraduate Diploma, Postgraduate Degrees, Super-specialty Degrees and Doctoral

courses. The Christian Medical College, Ludhiana is a recognized institution by Medical Council of India and is affiliated to Baba Farid University of Health Sciences, Faridkot, Punjab. Each year 50 students, men and women, were admitted to the MBBS course, and the intake has been increase to admit 75 students from 2011.

Nursing training was started in 1889 by the Greenfield Sisters. The School of Nursing was upgraded to **College of Nursing** in 1973. Eighteen students were admitted to the B.Sc. Nursing course. The M.Sc. Nursing program was started in 1987 with two specialties, namely Psychiatric nursing & Maternal and Child Health Nursing. At present five M.Sc. Nursing specialties are available, namely, Community Health, Paediatric, Obstetric Nursing, Medical & Surgical Nursing and Psychiatric Nursing. Each year 60 students are admitted to the B.Sc. Nursing course.

The **Christian Dental College** was established in the year 1992. The number of admissions to B.D.S. Course has been raised to 40, with effect from 1998. The M.D.S. Course was started in the year 2002. The

dental department launched its unique community dental health services in 1984 to rural areas. This is one of the few innovative community Dental Health Services in India.

The **College of Physiotherapy** was established in 2006. The physiotherapy department a pioneer in this field in North India has been training professionals for many years and now a Bachelors course with 20 students per annum was started in the year 2006.

Paramedical education and training program begun in the sixties with Medical Laboratory Technology Course was extended progressively to

cover other courses. The **Institute of Allied Health Sciences** was established in the year 2007 and the courses are now affiliated to Baba Farid University of Health Sciences from the session 2013.

In the academic session 2021, the Institute offers 12 B.Sc. degree courses and 8 diploma courses awarded by Baba Farid University of Health Sciences, Faridkot.

It is expected that the paramedical diploma and degree holders thus well trained will find suitable placement in the vast health care institutions in the country.



Governing Body

The Management of the affairs of the Christian Medical College is vested in a Governing Body which consists of Nine Term Governors, elected by the Governing Body, representatives of the members of Co-operating Christian Bodies and Associated Christian Bodies, three general co-opted members from among local citizens, representatives of Overseas Fellowships, the Director of Research and Medical Education, Government of Punjab, or his / her nominee; Director of Health Services Government of Punjab, or his / her nominee; Director General of Health Services, Govt. of India or his / her nominee and the Nursing Advisor, Government of India, or his / her nominee.

Officers of the Governing Body

Chairman	Dr. Sudhir Joseph
Vice-Chairman	Mr. Prem Masih
Director & Secretary	Dr. William Bhatti
Treasurer	Dr. Rajiv Choudhrie

ADMINISTRATION - IAHS

Dr. William Bhatti
Director

Dr. Jeyaraj D. Pandian
Principal

Mr. Vidya Sagar
Vice-Principal

Dr. Anil Luther
Medical Superintendent

Ms. Gladis S. Kumar
Nursing Superintendent

Colleges of Christian Medical College Ludhiana, Society

1. Christian Medical College
2. College of Nursing
3. College of Physiotherapy
4. Christian Dental College
5. Institute of Allied Health Sciences

Allied Health Science courses

Christian Medical College Ludhiana

S. No.	2 Years Diploma Courses	No. of Seats
1.	Diploma in Operation Theatre Techniques	10
2.	Diploma in Ophthalmic Techniques	10
3.	Diploma in Hospital Documentation & Record Keeping	10
4.	Diploma in Burns and Plastic Surgery Techniques	10
5.	Diploma in Intensive Care Unit Techniques	10
6.	Diploma in First Aid & Emergency Care	10
7.	Diploma in Haemato-Oncology & Bone Marrow Transplantation Techniques	10
8.	Diploma in Neurophysiology Techniques	10

Details of Seat Reservation:

Category -01 Christian
 Category -02 General
 Category -03 SC
 Category -04 BCs

No. of Seats

40
 30
 07
 03

Vacancy in category

Category - 01
 Category - 02
 Category - 03
 Category - 04

Will be filled from

02
 01
 04
 03

Then From

03, then 04
 03, then 04
 02, then 01
 02, then 01

Allied Health Science courses

Christian Medical College Ludhiana

S.No.	3 Years Degree Courses	No. of Seats
1.	B.Sc. (Medical Radiography & Imaging Technology)	16
2.	B.Sc. (Medical Laboratory Technology) Plus Six Months Internship	16
3.	Bachelor of Optometry (Plus one year internship)	10
4.	B.Sc. (Radiotherapy Technology)	10
5.	B.Sc. (Operation Theatre Technology)	10
6.	B.Sc. (Emergency Responder)	10
7.	B.Sc. (Anaesthesia Technology)	10
8.	B.Sc. (Dialysis Techniques)	10
9.	B.Sc. (ICU Techniques)	10
10.	B.Sc. (Cardiac Technology)	10
11.	B.Sc. (Orthopaedic Assistant and Plaster Techniques)	10
12.	B.Sc. (Neurophysiology Technology)*	10

Details of Seat Reservation:

No. of Seats

Category -01 Christian	54
Category -02 General	54
Category -03 SC	08
Category -04 BCs	05
Category -05 NRI	11

Vacancy in category

Will be filled from

Then From

Category - 01	02	03, then 04
Category - 02	01	03, then 04
Category - 03	04	02, then 01
Category - 04	03	02, then 01
Category - 05	01	02, then 03,04

*Awaiting for NOC from the Government of Punjab.

**The management reserves the right to revise the number of seats in each course.



ADMISSION REQUIREMENTS

ACADEMIC CRITERIA

- 1. Diploma Courses :** 10+2 with Science (Medical) passed or its equivalent from a recognized Board/University. Candidates should have passed in the subject of Physics, Chemistry, Biology and English individually.
- 2. B.Sc. Degree Courses :** 10+2 with Science (Medical) passed or its equivalent from a recognized Board / University. Candidate should have passed in the subjects of Physics, Chemistry, Biology & English individually and must have obtained a minimum of 40% marks together in PCB in 10+2 examination.

OR

Candidates with 10+2 pass (any stream) from a recognized Board / University and having 2 years Diploma in a Paramedical subject, obtained as a regular full time student from recognized Medical College only will be eligible for admission to B.Sc. Course in that subject only.

Lateral Entry : Candidates with 10+2 Science from a recognized Board / University and having 2 years Diploma in a Paramedical subject, obtained as a regular full time student from recognized Medical College only will be eligible for admission to the second year of the B.Sc. degree course in that subject only.

- 3. B.Sc. Medical Laboratory Technology:**10+2 with Science (Medical) passed or its equivalent from a recognized Board/University. Candidates should have passed in the subjects of Physics, Chemistry, Biology and English individually and must have obtained a minimum of 40% marks in Physics, Chemistry, Biology and English group taken together for general candidates and 35% for SC & BC candidates in 10+2 examination.

AGE CRITERIA : Not less than 17 years as on 31st December-2021.

PHOTOGRAPH : Each applicant must provide 2 passport size recent photographs taken in a photo studio, which must clearly show full face, head and shoulders. One photograph should be pasted on the Application form and another on the Admit Card in the space provided.

HOW TO APPLY

A set of common prospectus with application form will be available from the IAHS Office, CMC, Ludhiana on the cash payment of Rs.500/- from 1st September 2021 onwards till 18th Oct. 2021.

Duly completed application form should be mailed to the Registrar, Christian Medical College, Ludhiana 141008, Punjab or personally submitted at the Office of the Registrar, CMC Ludhiana. The deadline for receipt of completed application in the Registrar Office is 18-10-2021 **before 5:00 PM**. The Institute will not be responsible for postal delays. Prospectus & Application Forms for IAHS-Admission-2021 can also be downloaded from web-site: www.cmcludhiana.in

SUBMISSION OF APPLICATION

A complete Application should contain the following documents:

- 1) Application form duly filled in.
- 2) Enclosures:**
 - a) Bank Demand Draft of Rs.3,000/- for Diploma or Degree course, Rs.15,000/- for NRI Candidates in favour of "Christian Medical College, Ludhiana Society" towards fee for Admission Written Test (non refundable).
- 3) Self - attested photocopies of the following documents :**
 - a) Matriculation or 10th Std pass certificate showing date of birth.
 - b) 10+1 and 10+2 detail mark certificate.
 - c) Paramedical Diploma and mark sheets of 1st year and 2nd year (if applicable).

- d) Proof of address (Aadhar Card).
 - e) No Objection certificate, if employed or otherwise applicable.
 - f) Character certificate from the school principal / employer.
 - g) Migration Certificate, if issued by the School authority, must be Counter-signed by the concerned DEO.
 - h) SC/BC certificate issued by competent authority, if applicable.
- 4) For Christian Applicants :**
- (a) Baptism certificate (b) Church membership certificate (c) Confirmation certificate

The sealed envelope may be submitted by hand/courier service or send by registered post/speed post to the office of the Registrar, CMC Ludhiana -141 008. Punjab, India so as to reach us **on Or before 18.10.2021.**

ACADEMIC REQUIREMENT FOR NRI APPLICANTS

(for B.Sc. degree courses only)

For admission to B.Sc. courses a Candidate must have passed in the subjects of Physics, Chemistry, Biology and English individually and must have obtained a minimum of 40% marks taken together in Physics, Chemistry and Biology in 10+2 examination.

For candidates applying from Boards out of India, the marks sheets have to be forwarded to the Association of Indian Universities (if equivalence certificate is required) and Baba Farid University of Health Sciences for verification and subsequent issuance of an eligibility certificate.

ELIGIBILITY CERTIFICATE FROM BABA FARID UNIVERSITY OF HEALTH SCIENCES, FARIDKOT

As per university rules, All candidates in NRI category are to apply to Baba Farid University of Health Sciences, Sadiq Road, Faridkot, 151203 Punjab India for an ELIGIBILITY CERTIFICATE. Details regarding the same will be available from Registrar, Baba Farid University of Health Sciences, Faridkot at above address or from www.bfuhs.ac.in

Email: generalinfo@bfuhs.ac.in

Phone: +91-1639-256232,256236

All those desirous of applying to Christian Medical College, Ludhiana for the NRI category may please contact BFUHS for the Eligibility Certificate. This certificate confers eligibility to apply in the NRI category and hence must be submitted prior to the examination.

Eligibility for any course is subject to verification and approval of information given in the transcripts submitted (for purpose of verifying qualification criteria) by Baba Farid University of Health Sciences, Faridkot.

For All Candidates

Admissions will be granted as per merit secured in the written test -2021 conducted by Christian Medical College Ludhiana.

It is incumbent upon the candidate to prove and support with appropriate documentation and certificates that he / she is eligible to apply for the courses mentioned. No documentation is to be produced for applying to appear in the written test -2021 and as such, information provided in the application form will be considered as true. But at the time of appearing for counseling the candidate will have to prove the facts given in the application form regarding eligibility to be admitted to a particular course. Failure to do so will disqualify the candidate for admission to CMC Ludhiana.

It is incumbent upon the candidate to ensure that the qualifying examination is from a recognized Board. Candidates obtaining qualifications from unrecognized Board will not be eligible for admission.

All admissions are provisional, subject to approval by Baba Farid University of Health Sciences, Faridkot.

SCRUTINY OF DOCUMENTS AND SUBMISSION OF FEES

All applicants will be considered for all the B.Sc. Degree/ Diploma courses. Candidates will be called for selection as per rank in Merit List. There will be no separate selection and waiting list. Candidates are to ascertain their chances of admissions in any course and should report at the time and date mentioned to the admission office as per the **Admission Calendar -2021**.

The following documents in original, mandatorily, need to be with the candidate to appear for admission at time of counseling (Scrutiny of documents and submission of fees).

1. Proof of NRI
 - a. Passport with appropriate Visa
 - b. OCI/PIO card
 - c. Certificate from Employer proving NRI status of Parent
 - d. Certificate attesting the NRI status from Indian Embassy / Consulate
 - e. Citizenship of another country with proof of origin in India for parents
2. Proof of date of Birth, High school certificate
3. Detailed marks of qualifying examination.
4. Details of marks obtained in 10+1 & 10+2 examinations.
5. Eligibility certificate from Baba Farid University of Health Sciences, Faridkot
6. Character certificate from School / college Principal
7. Declaration form regarding rules of college (will be provided at time of counselling)
8. 4 stamp size photographs
9. Anti ragging affidavits (*See Annexure-II, Sample 1 & 2*).
(Log onto www.antiragging.in or www.amanmovement.org and follow the instructions given).

Applicant must be present in person at the time of scrutiny of certificate. In order to get admission, the applicants should submit their full college fees along with all relevant certificates and testimonials in original to the Registrar, otherwise offer may be withdrawn. If the seat is not claimed by payment of full College fees by the above mentioned date and time by the selected applicants, the offer will be withdrawn and the seat will be offered to the next applicant in order of merit.

Applicants whose original certificates, papers and testimonials etc are not found to be in order on the date and time of the scrutiny his/her name shall be CANCELLED from the provisional list of selected candidates.

Applicants will have to bear their travelling expenses for this purpose.

IMPORTANT NOTICE

Mere inclusion in the merit list and call for scrutiny of certificates does not guarantee admission to a course. All admissions are subject to fulfilment of all the eligibility conditions by the candidates. If it is found at a later stage, during active verification, that the candidate has given false information/ certificate or is found to have concealed some information his / her admission will be cancelled

without any notice. It is the responsibility of the candidates to ensure that they fulfill all the eligibility requirements for the course applied.

Any attempt by applicants or their friends or relatives, to canvass for admission or to bring influence to bear upon the administrative and / or other staff members shall render the applicants disqualified. The decision of the Selection Committee shall be final and no correspondence will be entertained regarding the rejection or disqualification of any candidate.

If admitted, candidates holding passports of other countries other than India shall be required to submit the following papers from the Foreigner Registration Officer-cum-Senior Superintendent of Police, Ludhiana City, for studying at the institution.

- Residential Permit
- Registration of Foreigners

The admission is provisional subject to approval by Baba Farid University of Health Sciences, Faridkot, Punjab;

The payment of fees must be made in the form of Bank Demand Draft Only, in favour of 'Christian Medical College Ludhiana Society', payable at Ludhiana. (Cheques will NOT be accepted). The fee amount will be as per prevailing exchange rate on the day of admission.

PROSPECTUS CUM APPLICATION FORMS

The prospectus can be downloaded from the website: www.cmcludhiana.in and duly filled & signed application form should must be reached on or before 18.10.2021 in the Office of the Registrar, CMC, Ludhiana along with application fees in the form of Demand Draft for the amount of Rs.15000/- in favour of Christian Medical College Ludhiana Society.

Application received after the due date for any reason including post delay shall be rejected. Last date for receipt of completed application form along with the application fees in the Registrar's Office is 18.10.2021.

STUDENT VISA

NRI Candidates (if not an Indian citizen) must have a 'Provisional Student Visa' from the Indian mission abroad, before admission, and thereafter NOC from Ministry of Health & Family welfare is obtained, on the basis of which the Provisional Student Visa is converted to Full time Student Visa for the duration of the course. Rules for Visas for foreign students are given in the 'Visa Manual' of the Ministry of Home Affairs, Govt. of India. Candidates are requested to go through the manual and ensure that the correct procedures are followed before initiating the process of application. Admitted candidates will be required to be registered with the concerned FRRO/FRO.

Please see <http://www.mha.nic.in>

Who is an NRI? NON-RESIDENT INDIAN (NRI)

An Indian Citizen who stays abroad for employment/carrying on business, to pursue a vocation outside India or under circumstances indicating an intention for an uncertain duration of stay. Abroad is a non-resident. (Persons posted in U.N. organizations and officials deputed abroad by Central/State Governments and Public Sector undertakings on temporary assignments are also treated as non-residents). Non-resident foreign citizens of Indian Origin are treated on par with non-resident Indian citizens (NRIs) for the purpose of certain facilities.

PERSON OF INDIAN ORIGIN (PIO)

For the purposes of availing of the facilities of opening and maintenance of bank accounts and investments in shares/securities in India, Person of Indian Origin means a citizen of any country other than Pakistan or Bangladesh if,

- 1) He at any time, held an Indian passport
- 2) He or either of his parents or any of his grandparents was a citizen of India by virtue of the Constitution of India or Citizenship Act, 1955 (57 of 1955)
- 3) The person is a spouse of an Indian citizen
- 4) For investments in immovable properties, Person of Indian Origin means an individual (not being a citizen of Pakistan or Bangladesh or Afghanistan or Bhutan or Sri Lanka or Nepal or China or Iran)
 - a) Who at any time, held an Indian passport
 - b) Who or either of whose father or whose grandfather was a citizen of India by virtue of the Constitution of India or the Citizenship Act, 1955 (57 of 1955)



GUIDELINES FOR PAYMENT OF FEES

1. All students should pay their tuition & annual fees before 15th October of every year.
2. University examination fees books and other personal expenses are the responsibility of the students.
3. Fees dues and other charges if not paid by the specified date will incur a fine, as per rules.
4. Fees must be deposited in the form of demand draft, payable to "Christian Medical College Ludhiana Society" at Ludhiana.
5. The fee for the 1st year will have to be deposited at the time of counseling in full in the form of a bank demand draft made payable to "Christian Medical College Ludhiana Society". drawn on any scheduled Bank in Ludhiana. **CASH OR CHEQUES WILL NOT BE ACCEPTED.**
6. Request for refund of fees will be considered if the candidate withdraws from the course within fifteen days of admission subject to the vacated seat being filled within 30 days, if permitted by the university.
7. Students residing in the hostel will pay room rent, electricity charges and mess fees every month.

FEES FOR 2 YEARS DIPLOMA COURSES

	First Year Fees (On admission)	Second Year Fees
Admission fees	2000	-----
Tuition fee	27,000	27,000
Practical / Clinical fee	4,000	4,000
Students Welfare Fund	2,000	2,000
Medical fee	5,500	5,500
Library fee	3,000	3,000
Security deposit (refundable)	1,500	-----
TOTAL	45,500	42,000
UNIVERSITY FEES :		
Registration Fee	1,500	-----
Annual Fee	3,500	-----
TOTAL	5,000	
GRAND TOTAL	50,500	42,000

FEES FOR 3 YEARS B.Sc. DEGREE COURSES

	First Year Fees (On admission)*	Second Year Fees	Third Year Fees
Admission fee	2,000	-----	-----
Tuition fee	27,000	27,000	27,000
Practical Exam fee	5,000	5,000	5,000
Students Welfare Fund	2,000	2,000	2,000
Medical fee	5,500	5,500	5,500
Library charges	3,500	3,500	3,500
Security deposit(refundable)	1,500	-----	-----
TOTAL	46,500	43,000	43,000
UNIVERSITY FEES :-			
		B.Sc. MLT	
Registration fee	2,000	4000	-----
Annual fee	3,500	3500	-----
TOTAL	5,500	7500	
GRAND TOTAL	52,000	54000	43,000

*students admitted directly to the second year of the B.Sc. Course through lateral entry will pay the first year fees on admission.

FEES FOR NRI STUDENTS FOR 3 YEARS B.Sc. DEGREE COURSES

1. COURSE FEE (As per exchange rate on the day of admission) US\$15,000
(or equivalent in Indian Rupees)

Note : Examination Fee Rs. 3500/- for Diploma and B.Sc. Courses to be paid by the student along with examination form at the time of appearing in the University examination (Annual / Supplementary).

*The management reserves the right to revise the fees from year to year.



SELECTION AND ADMISSION PROCESS

All the candidates are required to report to the Office of the Registrar, Christian Medical College Ludhiana on 22.10.2021 from 9:00 am to 10:00 am to collect their admit cards personally, for the admission written test.

Category wise Merit list of candidates will be prepared based on marks obtained in test and will be put up on the Notice Board at the Admission Office, on 26.10.2021. 1st and 2nd Counselling will be held for choices of courses on 28.10.2021 and 29.10.2021 respectively.

Students who are selected will be required to pay the first year fees immediately in the form of a Demand Draft, payable to “Christian Medical College Ludhiana Society” at Ludhiana. CASH / CHEQUES will not be accepted.

After payment of the fees and submission of all the verified certificates in original, the candidates will be issued a Temporary ID card and admitted to the Institute of Allied Health Sciences.

The decision of the Selection Committee will be final.
The classes will begin at 8:00 am on 01.11.2021.

EXAMINATION

ADMISSION WRITTEN TEST FOR B.Sc. DEGREE & DIPLOMA COURSES:

This test consists of 100 questions of 1 mark each. These will be of objective type, multiple choice and short answer type questions. There is no negative marking. Question will be from the following subjects:

- a) English
- b) Physics, Chemistry and Biology (12th standard)
- c) General Aptitude and Awareness

The written test will be held in CMC, Ludhiana on 22.10.2021 from 11:00 am to 1:00 pm.. Candidates are required to be seated by 10:45 am.

Guidelines of COVID-19 Government of India will be followed, which will be displayed on our website: www.cmcludhiana.in

DECLARATION OF RESULT

The results of the Admission Test will be put up on the Notice Board of The Registrar, Christian Medical College, Ludhiana on 26.10.2021 with merit list of applicants in all categories.

Tie Break:

In case of two or more candidates obtaining equal marks in the complete entrance examination, their inter se merit will be determined in order of preference as under :

- I. Marks obtained in AWT in Physics, Chemistry, Biology
- ii. Marks obtained in AWT in Biology
- III. Marks obtained in AWT in English
- Iv. Age of the candidate in favour of the older candidate

INSTITUTE RULES

1. The general control of the Institute is vested in the Principal.
2. All students shall comply with the Institute rules and regulations.
3. Ragging of any sort is forbidden and is punishable by fining, rustication or expulsion from college. Ragging is defined as any willful injury or threat of injury, physical or mental to any fellow student, whereby he / she suffer distress of mind or spirit.
4. Regular and Punctual attendance at lectures, demonstrations, clinical work, and class examinations is compulsory. Students who do not keep required attendance, (80% in theory lectures and practical's separately), or who do not obtain at least 50% in the aggregate of all class awards in each subject or whose progress and conduct are not considered satisfactory will not be allowed to appear for the University Examinations
5. Leave of absence from classes at any time must be taken from the Principal through the respective Heads of Departments.
6. Illness and minor ailment must be reported to the Head of the Department or Principal as early as possible. Students can visit the SSSH OPD for minor ailments. It is preferable that students who are unwell are admitted under the care of the Staff & Student's Health Services (SSHS) Physician at CMC & Hospital. A medical certificate must be enclosed along with leave application.
7. Students are not allowed to paste notices within the Institution without prior permission from the office of the Principal and are forbidden to address any out side authority directly. All such communication must be submitted through the Principal, who will forward them if considered desirable. Any student infringing this rule will be suspended.
8. The Institute does not hold itself responsible for debts incurred by the students.
9. Students are not permitted to receive presents or money from the hospital patients nor may they give presents to members of the staff individually.
10. Students must not use the Principal's office area.
11. Students must pay for all damages caused by them to books and other college property.
12. Strictly forbidden within any part of this institution are:
 - i) The possession or use of alcoholic beverages.
 - ii) The possession or use of addictive or hallucinogenic (mind bending) drugs except under strict supervision of the staff and students Health Services.
 - iii) Gambling
 - iv) The possession or use of firearm or any lethal weapon.
13. Use of Mobile Phones is strictly prohibited in teaching areas.
14. Students must have white coats which are to be worn at all times in the college laboratories and on hospital duty. Women students must put their hair up when at work in the college and hospital.

15. Fee must be paid in full by the dates stated in the prospectus and on the bills. Any student whose fees together with the fine imposed are still unpaid a calendar month after the required date, will be suspended from attending lectures or clinics or other classes until the fees have been paid.
16. Students who do not maintain a satisfactory academic standard will not be allowed to hold office in the Institute or take part in extra curricular activities.
17. Ample provision for religious observances is available in the Chapel and also in nearby religious places.
18. Irregularities, neglect of duties, breach of rules and indiscipline will be dealt with and necessary action taken by the Principal and the heads of the departments, as the case may be.
- 19.. The Principal / Disciplinary Committee will deal with any serious offence, for which the penalty may be written apology, a fine, suspension or rustication from the college.
20. Students failing in the first year or final year annual examination/s, or whose training period is extended due to any reason including unsatisfactory performance, shortage of attendance, or disciplinary action, will be required to pay the fees for the extended period.
21. Refreshment of any kind shall not be taken any where in the Library premises.
22. Using mobile phones is strictly prohibited inside the Library premises.
23. Silence to be maintained inside the Library.

Hostel Facilities :

Students may avail hostel facilities subject to availability of rooms and will be charged accordingly. The students must abide by the rules and regulations prescribed by the authorities. Failure to do so will lead to disciplinary action including withdrawal of hostel facilities.

**ANNEXURE-I
SAMPLE - I**

AFFIDAVIT BY THE APPLICANT AND PARENT/GUARDIAN,DULY NOTARIZED

(On Rs.25/- stamp paper)

'That Mr/Ms _____ Son/Daughter of _____

R/O of _____ has been admitted to the
Institute of Allied Health Sciences, CMC Ludhiana.

That we have collectively and individually gone through the Institute rules given in the Prospectus for IAHS Admission - 2021.

That we collectively and individually agree that the student _____ will abide by them.

That any breach of the Institute rules will attract penal action by the concerned Principal and may include fine, suspension or rustication'.

Name of Candidate :

Name of Parent / Guardian :

Signature :

Signature:

Sample – 2

CERTIFICATE FROM THE PRINCIPAL / HEAD OF INSTITUTION, LAST ATTENDED

I certify that Mr./Miss _____ S/o D/o
 Sh. _____ has studied on in, 10+1 and 10+2 as
 candidate in _____ is a recognized
 institution (s) situated in _____ (State as per following details:-

Class	School/College Roll No. in case of 11th Class exams. Board Roll No. in case of 12th Class	Year when passed 10+1/ and 10+2	Marks obtained / Total Marks								
			Physics		Chemistry		Biology		English		
			Obt.	Out off	Obt.	Out off	Obt.	Out off	Obt.	Out off	
10+1											
10+2											

Attested photo copies are attached with this certificate.

Permanent residential address of candidate as recorded in school record is as under:-

Date _____

Place _____

Signature of the Headmaster/Principal
 of Institution Last attended
 (with official seal)

Sample-3

BEHAVIOUR CERTIFICATE (on School letter head)

Every student admitted to the Institution should furnish a certificate from the Principal of the School where he/she has passed the qualifying examination. "The Certificate should mention the status of his /her behavioural pattern especially in terms as to whether he/she has displayed persistent violent or aggressive behaviour or any desire to harm others.

(The above mentioned statement should be mandatorily present on the behaviour certificate. This certificate must be submitted at the time of counselling.)

Sample-4

AFFIDAVIT OF GAP IN STUDY(ON RS.25/- STAMP PAPER)

Self attested
photographs

I..... S/O, D/O Shri.....
Resident of.....(full address to be given)
do hereby solemnly state and affirm as under :-

1. That I have passed 10+2 examination held infrom
(Name of the College/School).
2. That I have not joined any College/Institution after passing 10+2.

OR

3. That I have joinedCourse in
(College/Institution) after passing 10+2. I will submit the migration certificate from last attended Institute.

Dated :-

Candidate Signature

Verification :

I solemnly declare that the contents of my above undertaking are true and correct to the best of my knowledge and belief & nothing has concealed there in.

Dated : -

Candidate Signature

Sample – 5

CHURCH MEMBERSHIP CERTIFICATE
(for admission in Allied Health Sciences courses)

Name of the Candidate Date
Date of Birth : Father's Name.....
Mother's Name :Address :

This is to certify that, as per our Church records. Mr/Ms.....is a
Member of our Church from till..... He/She is communicant/non-communicant member.

Name of the Church :
Address of the Church:.....
.....
Telephone No:..... E-mail address :

Name of the Presbyter* Incharge of the Church :.....
Address :
Telephone No: Mobile No.....
E-Mail Address :
Head of the Church ** Telephone No.....
Head Office of the Church (Address).....

Signature of Pastor/Presbyter* Incharge of the Church

With official seal & date

Verified the Signature & details of the Presbyter-in-charge of the Church

Signature of Head of the Church**:
With official seal & date

***Presbyter / Minister / Reverend / Pastor / Vicar**

****Bishop / Senior Presbyter / Senior Pastor/ Senior Ministor**

(It is important to have both signatures with particulars, otherwise it is not valid)

Sample-6

Certificate of Reserved Categories

CERTIFICATE OF SCHEDULED CASTE

As per letter No.1/41-96-RC/11001-17, dated 5,12,1996 of
Govt. of Punjab, Department of Welfare (Reservation Cell)

It is certified that Shri/Shrimati/ Kumari _____
son/daughter of Sh. _____ of village/town
_____ District/Division _____ state of
Punjab belongs to _____ caste which has been recognized as
Schedule caste as per "The Constitution (Scheduled Castes) Order, 1950"

Shri/Shrimati/Kumari _____ and his / her family lives in
village/ town _____ District/Division _____ of Punjab State.

Date _____

Signature

Place _____

Designation

Seal of Office

Competent Authority to Issue Caste Certificate

- I District Magistrate / Additional District Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/First Class Stipendiary Magistrate/City Magistrate / Sub Divisional Magistrate / Talika Magistrate / Executive Magistrate / Extra Assistant Commissioner (Not below the rank of first class Stipendiary Magistrate).
- II. Chief Presidency Magistrate /Additional Chief Presidency Magistrate/Presidency Magistrate.
- III. Revenue Officer not below the rank of Tehsildar.
- IV. Sub-Divisional Officer of the area where the candidate and/or his family normally resides.
- V. Administrator/Secretary to Administrator/Development Officer Lakshadweep Islands.

(Circulated vide no.2/223/79-SW/4337, dated 8.06.90)

OR

The Certificate for this purpose issued by any other competent authority declared by Government of Punjab in any other prescribed proforma.

Sample-7

**FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO A
BACKWARD CLASS IN SUPPORT OF HIS CLAIM.**

GOVERNMENT OF PUNJAB

Office of the _____ District _____

Certificate of Backward Class

Certificate No. _____ This is to
certify that Shri/Smt. Kumari _____
Son/Daughter of _____
Village _____ District/Division In the State
of Punjab belongs to the _____ community which is recognized as a backward class under the Government of
PUnjab, Department of Welfare of SCs and BCs vide Notification No. _____ dated
_____. Shri/Smt./Kumari _____ and or his/ her family ordinarily resides in the
_____ District/Division of the State of
Punjab.

This is also to certify that he/she does not belong to the person/ sections (Creamy Layer) mentioned in
Column 3 of the Schedule to the Government of Punjab Department of Welfare of SCs & BCs Notification
No. 1/41/93-RC1 dated 17.01.1994. as amended vide Notification No. 1/41/93- RC1/1597 dated
17.08.2005, Notification No. 1/41/93-RC1/209 dated 24.02.2009 and Notification No. 1/41/93-RC/609 dated
24.10.2013.

Date of Issuance

Signature of Issuing Authority Designation

Date Place

Space for
Photograph

ANNEXURE - II

PART III - SEC. 4 THE GAZETTE OF INDIA, JULY 4, 2009
(ASADHA13, 1931) 4025

**UNIVERSITY GRANTS COMMISSION
UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER
EDUCATIONAL INSTITUTIONS, 2009.**

**(Under Section 26 (1)(g) of the University Grants Commission Act, 1956)
New Delhi-110002, the 17th June 2009**

**F,I-16/2007(CPP-II)
PREAMBLE**

In view of the directions of the Hon'ble Supreme Court in the matter of "University of Kerala v/s. Council, Principals, Colleges and others" in SLP no. 24295 of 2006 dated 16.05.2007 and that dated 8.05.2009 in Civil Appeal number 887 of 2009, and in consideration of the determination of the Central Government and the University Grants Commission to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or in disciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student-or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students, the University Grants Commission, in consultation with the Councils, brings forth this Regulation. In exercise of the powers conferred by Clause-(g) of sub-section (1) of Section 26 of the University Grants Commission Act, 1956, the University Grants Commission hereby makes the following Regulations, namely

1. Title, commencement and applicability:-

1.1 These regulations shall be called the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009"

1.2 They shall come into force from the date of their publication in the Official Gazette.

1.3 They shall apply to all the institutions coming within the definition of an University under sub-section (f) of section (2) of the University Grants Commission Act, 1956, and to all institutions deemed to be a university under Section 3 of the University Grants Commission Act, 1956, to all other higher educational institutions, or elements of such universities or institutions, including its departments, constituent units and all the premises, whether being academic, residential, playgrounds, canteen, or other such premises of such universities, deemed universities and higher educational institutions, whether located within the campus or outside, and to all means of transportation of students, whether public or private, accessed by students for the pursuit of studies in such universities, deemed universities and higher educational Institutions.

2. Objectives:-

To prohibit any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or in disciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student; and thereby, to eliminate ragging in all its forms from universities, deemed universities and other higher educational institutions in the country by prohibiting it under these Regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.

3. What constitutes Ragging:-

- a) Ragging constitutes one or more of any of the following acts: any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b) indulging in rowdy or in disciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c) asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d) any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e) exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f) any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g) any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h) any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- i) any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

4. Definitions:-

- 1) In these regulations unless the context otherwise requires, -
 - a) "Act" means, the University Grants Commission Act, 1956 (3 of 1956);
 - b) "Academic year" means the period from the commencement of admission of students in any course of study in the institution up to the completion of academic requirements for that particular year.
 - c) "Anti-Ragging Helpline" means the Helpline established under clause (a) of Regulation 8.1

of these Regulations.

- d) "Commission" means the University Grants Commission;
 - e) "Council" means a body so constituted by an Act of Parliament or an Act of any State Legislature for Setting, or co-ordinating or maintaining standards in the relevant areas of higher education, such as the All India Council for Technical Education (AICTE), the Bar Council of India (BCI), the Dental Council of India (DCI), the Distance Education Council (DEC), the Indian Council of Agricultural Research (ICAR), the Indian Nursing Council (INC), the Medical Council of India (MCI), the National Council for Teacher Education (NCTE), the Pharmacy Council of India (PCI), etc. and the State Higher Education Councils.
 - f) "District Level Anti-Ragging Committee" means the Committee, headed by the District Magistrate, constituted by the State Government, for the control and elimination of ragging in institutions within the jurisdiction of the district.
 - g) "Head of the institution" means the Vice-Chancellor in case of a university or a deemed to be university, the Principal or the Director or such other designation as the executive head of the institution or the college is referred.
 - h) "Fresher" means a student who has been admitted to an institution and who is undergoing his/her first year of study in such institution,
 - i) "Institution" means a higher educational institution including, but not limited to an university, a deemed to be university, a college, an institute, an institution of national importance set up by an Act of Parliament or a constituent unit of such institution, imparting higher education beyond 12 years of schooling leading to, but not necessarily culminating in, a degree (graduate, postgraduate and/or higher level) and/or to a university diploma.
 - j) "NAAC" means the National Academic and Accreditation Council established by the Commission under section 12(ccc) of the Act;
 - k) "State Level Monitoring Cell" means the body constituted by the State Government for the control and elimination of ragging in institutions within the jurisdiction of the State, established under a State Law or on the advice of the Central Government, as the case may be.
2. Words and expressions used and not defined herein but defined in the Act or in the General Clauses Act, 1897, shall have the meanings respectively assigned to them in the Act or in the General Clauses Act, 1897, as the case may be.
- 5. Measures for prohibition of ragging at the institution level:-**
- a) No institution or any part of it thereof, including its elements, including, but not limited to, the departments, constituent units, colleges, centers of studies and all its premises, whether academic, residential, playgrounds, or canteen, whether located within the campus, or outside, and in all means of transportation of students, whether public or private, accessed by students for the pursuit of studies in such institutions, shall permit or condone any reported incident of ragging in any form; and all institutions shall take all necessary and required measures, including but not limited to the provisions of these Regulations, to achieve the objective of eliminating ragging, within the institution or outside,
 - b) All institutions shall take action in accordance with these Regulations against those found guilty of ragging and/or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 6. Measures for prevention of ragging at the institution level:-**
- 6.1 An institution shall take the following steps in regard to admission or registration of students; namely,
- a) Every public declaration of intent by any Institution, in any electronic, audiovisual or print or any other media, for admission of students to any course of study shall expressly provide that ragging is totally prohibited in the institution, and anyone found guilty of

- ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with these Regulations as well as under the provisions of any penal law for The time being in force.
- b) The brochure of admission/instruction booklet or the prospectus, whether in print or electronic format, shall prominently print these Regulations in full.
Provided that the institution shall also draw attention to any law concerning ragging and its consequences, as may be applicable to the institution publishing such brochure of admission/ instruction booklet or the prospectus.
Provided further that the telephone numbers of the Anti-Ragging Helpline and all the important functionaries in the institution, including but not limited to the Head of the institution, faculty members, members of the Anti-Ragging Committees and Anti-Ragging Squads, District and Sub-Divisional authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be published in the brochure of admission/instruction booklet or the prospectus.
- c) Where an institution is affiliated to a University and publishes a brochure of admission/instruction booklet or a prospectus, the affiliating university shall ensure that the affiliated institution shall comply with the provisions of clause (a) and clause (b) of Regulation 6.1 of these Regulations.
- d) The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the applicant, as provided in the English language in Annexure I to these Regulations, to be filled up and signed by the applicant to the effect that he/she has read and understood the provisions of these Regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging and the punishments prescribed, both under penal laws as well as under these Regulations and also affirm to the effect that he/she has not been expelled and/or debarred by any institution and further aver that he/she would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging, is liable to be proceeded against under these Regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of such student.
- e) The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the parents/guardians of the applicant, as provided in the English language in Annexure I to these Regulations, to be filled up and signed by the parents/guardians of the applicant to the effect that he/she has read and understood the provisions of these Regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging and the punishments prescribed, both under penal laws as well as under these Regulations and also affirm to the effect that his/her ward has not been expelled and/or debarred by any institution and further aver that his/her ward would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging, his/her ward is liable to be proceeded against under these Regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of his/her ward.
- f) The application for admission shall be accompanied by a document in the form of, or annexed to, the School Leaving Certificate/Transfer Certificate/Migration Certificate/Character Certificate reporting on the inter personal/social behavioral pattern of the applicant, to be issued by the school or institution last attended by the applicant, so that the institution can thereafter keep watch on the applicant, if admitted,

- whose behavior has been commented in such document.
- g) A student seeking admission to a hostel forming part of the institution, or seeking to reside in any temporary premises not forming part of the institution, including a private commercially managed lodge or hostel, shall have to submit additional affidavits countersigned by his/her parents/guardians in the form prescribed in Annexure I and Annexure II to these Regulations respectively along with his/her application.
 - h) Before the commencement of the academic session in any institution, the Head of the Institution shall convene and address a meeting of various functionaries/agencies, such as Hostel Wardens, representatives of students, parents/guardians, faculty, district administration including the police, to discuss the measures to be taken to prevent ragging in the institution and steps to be taken to identify those indulging in or abetting ragging and punish them.
 - i) The institution shall, to make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, prominently display posters depicting the provisions of penal law applicable to incidents of ragging, and the provisions of these Regulations and also any other law for the time being in force, and the punishments thereof, shall be Prominently displayed on Notice Boards of all departments, hostels and other buildings as well as at places, where students normally gather and at places, known to be vulnerable to occurrences of ragging incidents.
 - j) The institution shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institution's resolve to ban ragging and punish those found guilty without fear or favor.
 - k) The institution shall identify, properly illuminate and keep a close watch on all locations known to be vulnerable to occurrences of ragging incidents.
 - l) The institution shall tighten security in its premises, especially at vulnerable places and intense policing by Anti-Ragging Squad, referred to in these Regulations and volunteers, if any, shall be resorted to at such points at odd hours during the first few months of the academic session.
 - m) The institution shall utilize the vacation period before the start of the new academic year to launch a publicity campaign against ragging through posters, leaflets and such other means, as may be desirable or required, to promote the objectives of these Regulations.
 - n) The faculties/departments/units of the institution shall have induction arrangements, including those which anticipate, identify and plan to meet any special needs of any specific section of students, in place well in advance of the beginning of the academic year with an aim to promote the objectives of this Regulation.
 - o) Every institution shall engage or seek the assistance of professional counsellors before the commencement of the academic session, to be available when required by the institution, for the purposes of offering counselling to freshers and to other students after the commencement of the academic year,
 - p) The head of the institution shall provide information to the local police and local authorities, the details of every privately commercially managed hostels or lodges used for residential purposes by students enrolled in the institution and the head of the institution shall also ensure that the Anti-Ragging Squad shall ensure vigil in such locations to prevent the occurrence of ragging therein.

6.2

An institution shall, on admission or enrolment or registration of students, take the following steps, Namely;

- a) Every fresh student admitted to the institution shall be given a printed leaflet detailing to whom he/ she has to turn to for help and guidance for various purposes including

addresses and telephone numbers, so as to enable the student to contact the concerned person at any time, if and when required, of the Anti-Ragging Helpline referred to in these Regulations, Wardens, Head of the institution, all members of the anti-ragging squads and committees, relevant district and police authorities.

- b) The institution, through the leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall explain to the fresher's, the arrangements made for their induction and orientation which promote efficient and effective means of integrating them fully as students with those already admitted the institution in earlier years.
- c) The leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall inform the fresher's about heir rights as bonafide students of the institution and clearly instructing them that they should desist from doing anything, with or against their will, even if ordered to by the seniors students, and that any attempt of ragging shall be promptly reported to the Anti-ragging Squad or to the Warden or to the Head of the institution, as the case may be.
- d) The leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of fresher's with the academic environment of the institution.
- e) The institution shall, on the arrival of senior students after the first week or after the second week, as the case may be, schedule orientation programs as follows, namely; (i) joint sensitization program and counseling of both fresher's and senior students by a professional counselor, referred to in clause (o) of Regulation 6.1 of these Regulations; (ii) joint orientation program of fresher's and seniors to be addressed by the Head of the institution and the anti -ragging committee;(iii) organization on a large scale of cultural, sports and other activities to provide a platform for the fresher's and seniors to interact in the presence of faculty members ; (iv) in the hostel, the warden should address all students; and may request two junior colleagues from the college faculty to assist the warden by becoming resident tutors for a temporary duration.(v) as far as possible faculty members should dine with the hostel residents in their respective hostels to instill a feeling of confidence among the fresher.
- f) The institution shall set up appropriate committees, including the course-in charge, student advisor, Wardens and some senior students as its members, to actively monitor, promote and regulate healthy interaction between the fresher's, junior students and senior students.
- g) Fresher's or any other student(s), whether being victims, or witnesses, in any incident of ragging, shall be encouraged to report such occurrence, and the identity of such victims shall be protected and shall not be subject to any adverse consequence only for the reason for having reported such incidents.
- h) Each batch of freshers, on arrival at the institution, shall be divided into small groups and each such group shall be assigned to a member of the faculty, who shall interact individually with each member of the group every day for ascertaining the problems or difficulties, if any, faced by the fresher in the institution and shall extend necessary help to the fresher in overcoming the same.
- i) It shall be the responsibility of the member of the faculty assigned to the group of freshers, to coordinate with the Wardens of the hostels and to make surprise visits to the rooms in such hostels, where a member or members of the group are lodged; and such member of faculty shall maintain a diary of his/her interaction with the freshers under his/her charge.
- j) Freshers shall be lodged, as far as may be, in a separate hostel block, and where such facilities are not available, the institution shall ensure that access of seniors to

- accommodation allotted to freshers.
- k) A round the” clock vigil against ragging in the hostel premises/ in order to prevent ragging in the hostels after the classes are over, shall be ensured by the institution.
 - l) It shall be the responsibility of the parents/guardians of freshers to promptly bring any instance of ragging to the notice of the Head of the Institution.
 - m) Every student studying in the institution and his/her parents/guardians shall provide the specific affidavits required under clauses (d), (e) and (g) of Regulation 6.1 of these Regulations at the time of admission or registration, as the case may be, during each academic year.
 - n) Every institution shall obtain the affidavit from every student as referred to above in clause (m) of Regulation 6.2 and maintain a proper record of the same and to ensure its safe upkeep thereof, including maintaining the copies of the affidavit in an electronic form, to be accessed easily when required either by the Commission or any of the Councils or by the institution or by the affiliating University or by any other person or organization authorized to do so.
 - o) Every student at the time of his/her registration shall inform the institution about his/her place of residence while pursuing the course of study, and in case the student has not decided his/her place of residence or intends to change the same, the details of his place of residence shall be provided immediately on deciding the same; and specifically in regard to a private commercially managed lodge or hostel where he/she has taken up residence.
 - p) The Head of the institution shall, on the basis of the information provided by the student under clause (o) of Regulation 6.2, apportion sectors to be assigned to members of the faculty, so that such member of faculty can maintain vigil and report any incident of ragging outside the campus or enroute while commuting to the institution using any means of transportation of students, whether public or private.
 - q) The Head of the institution shall, at the end of each academic year, send a letter to the parents / guardians of the students who are completing their first year in the institution, informing them about these Regulations and any law for the time being in force prohibiting ragging and the punishments thereof as well as punishments prescribed under the penal laws, and appealing to them to impress upon their wards to desist from indulging in ragging on their return to the institution at the beginning of the academic session next.
- Every institution shall constitute the following bodies; namely,
- a) Every institution shall constitute a Committee to be known as the Anti-Ragging Committee to be nominated and headed by the Head of the institution, and consisting of representatives of civil and police administration, local media, Non Government Organizations involved in youth activities, representatives of faculty members, representatives of parents, representatives of students belonging to the freshers' category as well as senior students, non-teaching staff, and shall have a diverse mix of membership in terms of levels as well as gender.
 - b) It shall be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of these Regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.
 - c) Every institution shall also constitute a smaller body to be known as the Anti- Ragging Squad to be nominated by the Head of the Institution with such representation as may be considered necessary for maintaining vigil, oversight and patrolling functions and shall remain mobile, alert and active at all times. Provided that the Anti-Ragging Squad

shall have representation of various members of the campus community and shall have no outside representation.

- d) It shall be the duty of the Anti-Ragging Squad to be called upon to make surprise raids on hostels, and other places vulnerable to incidents of, and having the potential of, ragging and shall be empowered to inspect such places.
- e) It shall also be the duty of the Anti-Ragging Squad to conduct an on-the-spot enquiry into any incident of ragging referred to it by the Head of the institution or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person; as the case may be; and the enquiry report along with recommendations shall be submitted to the Anti-Ragging Committee for action under clause (a) of Regulation 9.1.

Provided that the Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incident of ragging, and considering such other relevant information as may be required.

- f) Every institution shall, at the end of each academic year, in order to promote the objectives of these Regulations, constitute a Mentoring Cell consisting of students volunteering to be Mentors for freshers, in the succeeding academic year; and there shall be as many levels or tiers of Mentors as the number of batches in the institution, at the rate of one Mentor for six freshers and one Mentor of a higher level for six Mentors of the lower level.
- g) Every University shall constitute a body to be known as Monitoring Cell on Ragging, which shall coordinate with the affiliated colleges and institutions under the domain of the University to achieve the objectives of these Regulations; and the Monitoring Cell shall call for reports from the Heads of institutions in regard to the activities of the Anti-Ragging Committees, Anti -Ragging Squads, and the Mentoring Cells at the institutions, and it shall also keep itself abreast of the decisions of the District level Anti-Ragging Committee headed by the District Magistrate,
- h) The Monitoring Cell shall also review the efforts made by institutions to publicize anti-ragging measures, soliciting of affidavits from parents/guardians and from students, each academic year, to abstain from ragging activities or willingness to be penalized for violations; and shall function as the prime mover for initiating action on the part of the appropriate authorities of the university for amending the Statutes or Ordinances or Bye-laws to facilitate the implementation of anti-ragging measures at the level of the institution.

6.4 Every institution shall take the following other measures, namely;

- a) Each hostel or a place where groups of students reside, forming part of the institution, shall have a full-time Warden, to be appointed by the institution as per the eligibility criteria laid down for the post reflecting both the command and control aspects of maintaining discipline and preventing incidents of ragging within the hostel, as well as the softer skills of counseling and communicating with the youth outside the class-room situation; and who shall reside within the hostel, or at the very least in the close vicinity thereof.
- b) The Warden shall be accessible at all hours and be available on telephone and other modes of communication, and for the purpose the Warden shall be provided with a mobile phone by the institution, the number of which shall be publicised among all students residing in the hostel.
- c) The institution shall review and suitably enhance the powers of Wardens; and the security

- personnel posted in hostels shall be under the direct control of the Warden and their performance shall be assessed by them.
- d) The professional counsellors referred to under clause (o) of Regulation 6.1 of these Regulations shall, at the time of admission, counsel freshers and/or any other student(s) desiring counseling, in order to prepare them for the life ahead, particularly in regard to the life in hostels and to the extent possible, also involve parents and teachers in the counseling sessions.
 - e) The institution shall undertake measures for extensive publicity against ragging by means of audiovisual aids, counseling sessions, workshops, painting and design competitions among students and such other measures, as it may deem fit.
 - f) In order to enable a student or any person to communicate with the Anti- Ragging Helpline, every institution shall permit unrestricted access to mobile phones and public phones in hostels and campuses, other than in class-rooms, seminar halls, library, and in such other places that the Institution may deem it necessary to restrict the use of phones.
 - g) The faculty of the institution and its non-teaching staff, which includes but is not limited to the administrative staff, contract employees, security guards and employees of service providers providing services within the institution, shall be sensitized towards the ills of ragging, its prevention and the consequences thereof.
 - h) The institution shall obtain an undertaking from every employee of the institution including all teaching and non-teaching members of staff, contract labour employed in the premises either for running canteen or as watch and ward staff or for cleaning or maintenance of the buildings/lawns and employees of service providers providing services within the institution, that he/she would report promptly any case of ragging which comes to his/her notice.
 - i) The institution shall make a provision in the service rules of its employees for issuing certificates of appreciation to such members of the staff who report incidents of ragging, which will form part of their service record,
 - j) The institution shall give necessary instructions to the employees of the canteens and messing, whether that of the institution or that of a service provider providing this service, or their employers, as the case may be, to keep a strict vigil in the area of their work and to report the incidents of ragging to the Head of the institution or members of the Anti-Ragging Squad or members of the Anti-Ragging Committee or the Wardens, as may be required.
 - k) All Universities awarding a degree in education at any level, shall be required to ensure that institutions imparting instruction in such courses or conducting training programme for teachers include inputs relating to anti-ragging and the appreciation of the relevant human rights, as well as inputs on topics regarding sensitization against corporal punishments and checking of bullying amongst students, so that every teacher is equipped to handle at least the rudiments of the counselling approach.
 - l) Discreet random surveys shall be conducted amongst the freshers every fortnight during the first three months of the academic year to verify and crosscheck whether the institution is indeed free of ragging or not and for the purpose the institution may design its own methodology of conducting such surveys,
 - m) The institution shall cause to have an entry, apart from those relating to general conduct and behaviour, made in the Migration/Transfer Certificate issued to the student while leaving the institution, as to whether the student has been punished for committing or abetting, an act of ragging, as also whether the student has displayed persistent violent or aggressive behaviour or any inclination to harm others, during his course of study in

- the institution,
- n) Notwithstanding anything contained in these Regulations with regard to obligations and responsibilities pertaining to the authorities or members of bodies prescribed above, it shall be the general collective responsibility of all levels and sections of authorities or functionaries including members of the faculty and employees of the institution, whether regular or temporary, and employees of service providers providing service within the institution, to prevent or to act promptly against the occurrence of ragging or any incident of ragging which comes to their notice.
 - o) The Heads of institutions affiliated to a University or a constituent of the University, as the case may be, shall, during the first three months of an academic year, submit a weekly report on the status of compliance with Anti-Ragging measures under these Regulations, and a monthly report on such status thereafter, to the vice-chancellor of the University to which the institution is affiliated to or recognized by.
 - p) The Vice Chancellor of each University shall submit fortnightly reports of the University, including those of the Monitoring Cell on Ragging in case of an affiliating university, to the State Level Monitoring Cell.

7. Action to be taken by the Head of the institution:-

On receipt of the recommendation of the Anti Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorised by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely;

- i. Abetment to ragging;
- ii. Criminal conspiracy to rag;
- iii. Unlawful assembly and rioting while ragging;
- iv. Public nuisance created during ragging;
- v. Violation of decency and morals through ragging;
- vi. Injury to body, causing hurt or grievous hurt;
- vii. Wrongful restraint;
- viii. Wrongful confinement;
- ix. Use of criminal force;
- x. Assault as well as sexual offences or unnatural offences;
- xi. Extortion;
- xii. Criminal trespass;
- xiii. Offences against property;
- xiv. Criminal intimidation;
- xv. Attempts to commit any or all of the above mentioned offences against the victim(s);
- xvi. Threat to commit any or all of the above mentioned offences against the victim(s);
- xvii. Physical or psychological humiliation;
- xviii. All other offences following from the definition of "Ragging".

Provided that the Head of the institution shall forthwith report the occurrence of the incident of ragging to the District Level Anti-Ragging Committee and the Nodal officer of the affiliating University, if the institution is an affiliated institution.

Provided further that the institution shall also continue with its own enquiry initiated under clause 9 of these Regulations and other measures without waiting for action on the part of the police/local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of seven days of the reported

occurrence of the incident of ragging.

8. Duties and Responsibilities of the Commission and the Councils:-

The Commission shall, with regard to providing facilitating communication of information regarding incidents of ragging in any institution, take the following steps, namely;

- a) The Commission shall establish, fund and operate, a toll-free Anti-Ragging Helpline, operational round the clock, which could be accessed by students in distress owing to ragging related incidents.
- b) Any distress message received at the Anti-Ragging Helpline shall be simultaneously relayed to the Head of the Institution, the Warden of the Hostels, the Nodal Officer of the affiliating University, if the incident reported has taken place in an institution affiliated to a University, the concerned District authorities and if so required, the District Magistrate, and the Superintendent of Police, and shall also be web enabled so as to be in the public domain simultaneously for the media and citizens to access it.
- c) The Head of the institution shall be obliged to act immediately in response to the information received from the Anti-Ragging Helpline as at sub-clause (b) of this clause.
- d) The telephone numbers of the Anti-Ragging Helpline and all the important functionaries in every institution, Heads of institutions, faculty members, members of the anti-ragging committees and anti ragging squads, district and sub-divisional authorities and state authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be widely disseminated for access or to seek help in emergencies.
- e) The Commission shall maintain an appropriate data base to be created, out of affidavits, affirmed by each student and his/her parents/guardians and stored electronically by the institution, either on its or through an agency to be designated by it; and such database shall also function as a record of ragging complaints received, and the status of the action taken thereon.
- f) The Commission shall make available the database to a non-governmental agency to be nominated by the Central Government, to build confidence in the public and also to provide information of non compliance with these Regulations to the Councils and to such bodies as may be authorised by the Commission or by the Central Government.
The Commission shall take the following regulatory steps, namely;
 - a) The Commission shall make it mandatory for the institutions to incorporate in their prospectus, the directions of the Central Government or the State Level Monitoring Committee with regard to prohibition and consequences of ragging, and that non-compliance with these Regulations and directions so provided, shall be considered as lowering of academic standards by the institution, therefore making it liable for appropriate action.
 - b) The Commission shall verify that the institutions strictly comply with the requirement of getting the affidavits from the students and their parents/guardians as envisaged under these Regulations.
 - c) The Commission shall include a specific condition in the Utilization Certificate, in respect of any financial assistance or grants-in-aid to any institution under any of the general or special schemes of the Commission, that the institution has complied with the anti-ragging measures.
 - d) Any incident of ragging in an institution shall adversely affect its accreditation, ranking or grading by NAAC or by any other authorised accreditation agencies while assessing the institution for accreditation, ranking or grading purposes.
 - e) The Commission may accord priority in financial grants-in-aid to those institutions, otherwise eligible to receive grants under section 12B of the Act, which report a blemish

- less record in terms of there being no reported incident of ragging.
- f) The Commission shall constitute an Inter-Council Committee, consisting of representatives of the various Councils, the Non-Governmental agency responsible for monitoring the database maintained by the Commission under clause (g) of Regulation 8.1 and such other bodies in higher education, to coordinate and monitor the anti-ragging measures in institutions across the country and to make recommendations from time to time; and shall meet at least once in six months each year
 - g) The Commission shall institute an Anti-Ragging Cell within the Commission as an institutional mechanism to provide secretarial support for collection of information and monitoring, and to coordinate with the State Level Monitoring Cell and University level Committees for effective implementation of anti-ragging measures, and the Cell shall also coordinate with the Non Governmental agency responsible for monitoring the database maintained by the Commission appointed under clause (g) of Regulation 8.1.

9. Administrative action in the event of ragging.-

The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed herein under:

- a) The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
- b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;
 - i. Suspension from attending classes and academic privileges.
 - ii. Withholding/ withdrawing scholarship/ fellowship and other benefits.
 - iii. Debarring from appearing in any test/ examination or other evaluation process.
 - iv. Withholding results,
 - v. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - vi. Suspension/ expulsion from the hostel,
 - vii. Cancellation of admission,
 - viii. Rustication from the institution for period ranging from one to four semesters,
 - ix. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

- c) An appeal against the order of punishment by the Anti-Ragging Committee shall lie,
 - i. in case of an order of an institution, affiliated to or constituent part, of a University, to the Vice-Chancellor of the University;
 - ii. in case of an order of a University, to its Chancellor.
 - iii. in case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.

Where an institution, being constituent of, affiliated to or recognized by a University, fails to comply with any of the provisions of these Regulations or fails to curb ragging effectively, such University may take any, one or more of the following actions, namely;

- i. Withdrawal of affiliation/recognition or other privileges conferred.
 - ii. Prohibiting such institution from presenting any student or students then undergoing any program of study therein for the award of any degree/diploma of the University.
- Provided that where an institution is prohibited from presenting its student or students,

The Commission shall make suitable arrangements for the other students so as to ensure that such students are able to pursue their academic studies.

- iii. Withholding grants allocated to it by the university, if any
 - iv. Withholding any grants channelized through the university to the institution,
 - v. Any other appropriate penalty within the powers of the university.
- Where in the opinion of the appointing authority, a lapse is attributable to any member of the faculty or staff of the institution, in the matter of reporting or taking prompt action to prevent an incident of ragging or who display an apathetic or insensitive attitude towards complaints of ragging, or who fail to take timely steps, whether required under these Regulations or otherwise, to prevent an incident or incidents of ragging, then such authority shall initiate departmental disciplinary action, in accordance with the prescribed procedure of the institution, against such member of the faculty or staff. Provided that where such lapse is attributable to the Head of the institution, the authority designated to appoint such Head shall take such departmental disciplinary action; and such action shall be without prejudice to any action that may be taken under the penal laws for abetment of ragging for failure to take timely steps in the prevention of ragging or punishing any student found guilty of ragging.
- The Commission shall, in respect of any institution that fails to take adequate steps to prevent ragging or fails to act in accordance with these Regulations or fails to punish perpetrators or incidents of ragging suitably, take one or more of the following measures, namely;
- i. Withdrawal of declaration of fitness to receive grants under section 12B of the Act
 - ii. Withholding any grant allocated.
 - iii. Declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programs of the Commission.
 - iv. Informing the general public, including potential candidates for admission, through a notice displayed prominently in the newspapers or other suitable media and posted on the website of the Commission, declaring that the institution does not possess the minimum academic standards.
 - v. Taking such other action within its-powers as it may deem fit and impose such other penalties as may be provided in the Act for such duration of time as the institution complies with the provisions of these Regulations. Provided that the action taken under this clause by the Commission against any institution shall be shared with all Councils.

(Dr. R.K. Chauhan)
Secretary

Log onto www.amanmovement.org and follow the instructions. Given below are only samples of the affidavits to be submitted, and are not to be used.

ANNEXURE – II Anti Ragging Affidavits

SAMPLE - 1 AFFIDAVIT BY THE STUDENT (On Rs.25/- stamp paper)

I, _____ (full name of student with admission/registration/enrolment number) s/o d/o Mr/Mrs/Ms _____, having been admitted to _____ (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and cause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any for the time being in force.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ days of _____ month of _____ year.

Signature of the deponent
Name :

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of _____ (month) _____ (year)

Signature of the deponent

SAMPLE - 2
AFFIDAVIT BY PARENT / GUARDIAN
(On Rs.25/- stamp paper)

1. Mr/Mrs/Ms _____
(full name of parent/guardian) father/mother/guardian of, (full name of student with admission/registration/ enrolment number, having been admitted to (name of the Institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and cause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of Commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ days of _____ month of _____ year.

Signature of the deponent
Name :
Address :
Telephone/Mobile No.

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) of (month) _____, (year) _____.

Signature of the deponent

Solemnly affirmed and signed in my presence on this (day) _____ of (month), _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

ANNEXURE-III
ANTI-ALCOHOL, ANTI-TOBACCO/ANTI-DRUG ABUSE POLICY

The Institute of Allied Health Sciences, Christian Medical College, Ludhiana is committed to impart high quality medical education and has the responsibility to maintain an educational environment conducive to academics and path breaking research. It is our aim to provide a congenial learning atmosphere and to inspire and instill in our students the drive for holistic excellence. This is also in keeping with the mandate our Founder Dame Edith Mary Brown, 'My Work is for A King'.

The menace of drugs and alcohol is rampant in many parts of Punjab and the college recognizes the danger of young adults being drawn to the use of alcohol and illegal drugs which will obstruct and interfere with the student's educational goals and also adversely affect the educational and holistic environment of the college. Therefore, it is deemed necessary for the IAHS, Christian Medical College, Ludhiana to put into place a stringent policy governing the use of tobacco, smoking, alcohol and other illegal drugs in the college and hospital premises.

The purchase, possession, use consumption, sale, distribution or storage of any alcoholic beverage, controlled substance or illegal drugs and smoking IS ABSOLUTELY PROHIBITED in the College, Hostel and Hospital premises and at all College events and activities. The said policy is applicable to the existing students and as well as to the newly inducted students. It is also our desire that parents closely monitor and track the performance and attendance of their wards and help the college authorities to ensure that our students do not fall prey to these life controlling addictions.

The students as per this policy are required to adhere strictly to the specific to the norms as stated below. This policy is now a part and parcel of the rules and regulations of the Christian Medical College, Ludhiana.

1. The purchase, possession, use consumption, sale, distribution or storage of any alcoholic beverage, controlled substance or illegal drugs and smoking IS ABSOLUTELY PROHIBITED in the College, Hostel and Hospital premises and at all College events and activities.
2. Under suspicious circumstances, the students will be tested at random for alcohol/substance abuse/smoking at any point of time during their stay in the hostels and in the college & hospital premises.
3. If any student of Institute of Allied Health Sciences, Christian Medical College& Hospital, Ludhiana is found under the influence or possession of alcohol / drugs or in possession of illegal/banned drugs drugs/substances or if found distributing the same or is caught smoking cigarettes in the college, hospital and hostel premises, it will attract penal action as deemed appropriate and it could potentially lead to termination of the student from the rolls of the Institute.
4. In view of this, an affidavit shall be submitted by the students and their parents at the time of admission. Such an affidavit shall also be provided by the existing students and their parents.

SAMPLE - I

AFFIDAVIT BY THE STUDENT (On Rs.25/- stamp paper)

I _____ S/o, D/o _____
Course of study: _____ admission year : _____ have been
admitted to Institute of Allied Health Sciences, Christian Medical College, Ludhiana. I have
carefully read the ANTI ALCOHOL/DRUG ABUSE Policy and fully understood the provision
contained in the said Policy and do hereby solemnly affirm and declare as under :

- 1) I have, in particular, perused and fully understood the Policy and am fully aware of the
penal and administrative action that is liable to be taken against me in case I am found
guilty of the purchase, possession, use consumption, sale, distribution or storage of any
alcohol beverage, controlled substance, smoking or illegal drug on the College Campus,
hostels, hospital and student activities actively or passively, or being part of a conspiracy to
promote such activities on the College Campus.

- 2) I hereby affirm that If found guilty, I shall be liable for punishment which may lead to my
termination from IAHS.

Name of Student :

Signature:

Date:

SAMPLE - 2

AFFIDAVIT BY THE PARENT/GUARDIAN (On Rs.25/- stamp paper)

I _____ Mr./Mrs./Ms.(full name of parent/father/mother/guardian of _____

Course of study : _____ Admission year _____

have been admitted to Institute of Allied Health Sciences, Christian Medical College, Ludhiana. I have carefully read the ANTI ALCOHOL/DRUG ABUSE Policy and fully understood the provision contained in the said Policy and do hereby solemnly affirm and state as under :

- 1) I have, in particular, perused and fully understood the Policy and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of the purchase, possession, use, consumption, sale, distribution or storage of any alcohol beverage, controlled substance, smoking or illegal drug on the College Campus, hostels, hospital and student activities, actively or passively, or being part of a conspiracy to promote such activities on the College Campus.

- 2) I hereby affirm that, If my ward is found guilty, he/she is liable for punishment which may lead to his/her termination from the Institute.

Parent Name :

Signature:

Date:

DECLARATION BY THE APPLICANT AND PARENT / GUARDIAN

Name of the ApplicantRoll No.

I understand that following checking of all relevant original certificates, testimonials and all papers at CMC Ludhiana, if I am selected for admission, I shall submit my original certificates and fees for the year 2021-2022 immediately as specified by the Registrar. In case my original certificates, papers & testimonials etc. are not found to be in order, my name shall be CANCELLED from the Provisional List of Selected/Waiting list applicants.

In order to get admission, successful applicants or their representatives must deposit the fees on the date as specified by the Registrar, otherwise the offer will be withdrawn and the seat will be offered to the next applicant in the list in order to merit.

I understand that if I do not fulfill the Admission requirements given on page no. 10/11 my admission may be cancelled by the Baba Farid University of Health Sciences. The College will not be held responsible for the same and no refund will be given of the fee paid at the time of admission.

On having been admitted after submission of fees and papers, I promise to attend classes regularly as per rules. If I do not attend classes for a period of one week regularly (without prior permission from the Principal), my name may be struck off from the Institute and in that case, my admission shall be cancelled in this Institute. I understand that after my admission if I am found medically unfit, I will not be allowed to continue my studies in this Institute.

I understand that the full fees to be paid on claiming an offered seat are Rs. 52,000/-,54000/- I agree that of this amount, only the security deposit of Rs. 1500/- shall be refundable if claimed by me within one year of my study/migration/leaving the Institute. I agree that under no circumstances except under clause above on medical unfitness shall the remainder of these fees of charges be refundable.

If admitted to the Institute, I agree that my admission can be cancelled if I have submitted incorrect or incomplete information to the Institute authorities. I agree that in such a case any fees paid shall not be refundable to me. I also understand that the decision of the Selection Committee is final.

If admitted to IAHS Diploma or Degree Course – 2021 of this Institute, I agree to abide by the discipline of the Institute, to avail myself of all opportunities of academic instructions and to appear in all Institute tests whenever required to do so by the Institute authorities.

I understand that if I leave the Institute after getting admission I agree to pay the fees for the remaining period of study before leaving the Institute, in case no bonafide replacement is available in my place in this class. If I directly or indirectly, take part in any movement to create any kind of disturbance during my study in the aforesaid course in the Institute or to hold or address a meeting in the Institute without prior permission of the Director and Principal or to attempt to stage a strike in the Institute for any reason whatever or induce any other student to do so, participate in any other activity which in the opinion of the Director and the Principal will undermine Institute discipline, I agree that my name shall be removed from the roll of the Institute or that I shall be fined, rusticated or expelled from the Institute as decided by the Institute authority.

If the Institute authority finds on the basis of my result in the Institute Examinations or my failure to take such examination that I am not a fit candidate to be promoted to the next higher class or to appear in a professional examination, I agree to my being in the same class or debarred from appearing in the professional examination.

I agree always to pay all fees as notified by the Institute from time to time and on date fixed for the purpose and understand that fees once paid are not refundable. I agree that any amount outstanding when I leave the Institute shall be cleared by the Institute authority from my security deposit.

I solemnly declare that the information as furnished by me in the application form and other relevant papers related to admission to above course are true and correct to the best of my knowledge and belief. In case any information given by me is found to be incorrect or false, I shall be liable to punishment according to the rules and regulations of the Institute and of the Baba Farid University of Health Sciences to which this college is affiliated.

I have read the above statement and agree to it:

Signature of Applicant

Signature of Parent or Guardian

Address of Parent or Guardian

Date

The following documents in original need to be with the candidate to appear for admission at the time of counseling.

1. Admit card.
 2. 10th examination certificate
 3. 10+1 detail marks certificate
 4. 10+2 examination certificate
 5. Character certificate from School / College Principal.
 6. Migration certificate, if issued by the School authorities must be counter-signed by the concerned DEO
 7. 10+1 & 10+2 regular study certificate from School / College Principal (See Annexure-1, Sample-2)
 8. For Christian candidates
 - a. Church membership (See Annexure - 1, Sample -5)
 - b. Baptism certificate
 - c. Confirmation certificate
 9. Behaviour certificate from School / College Principal (See Annexure-1, Sample-3)
 10. Affidavit of Gap in study after 10+2 (See Annexure-1, Sample-4)
 11. For applicants of SC / BC- caste certificate (See Annexure-I, Sample 6/7)
 12. Anti Ragging undertaking Affidavit. (See Annexure-II, Sample 1 & 2)
 13. Affidavit stating Institute rules.(See Annexure-1, Sample-1)
- 1) Declaration (See page no. 43)
 - 2) Four passport size photographs (Write your name on the back of each photograph)

ALL THE ABOVE DOCUMENTS MUST BE SUBMITTED AT THE TIME OF COUNSELLING

Applicants must be present in person at the time of scrutiny of certificates. In order to get Admission, applicants should submit their full college fees for session 2021-2022, as a demand draft, along with all relevant certificates and testimonials, in original, to the Registrar, otherwise fees will not be accepted and offer may be withdrawn. If the seat is not claimed by payment of full College fees for the year 2021-2022, at the time of counselling by the selected applicants, the offer will be withdrawn and the seat will be offered to the next applicant in order of merit.

Applicants whose original certificates, papers and testimonials etc are not found to be in order on the date and time of the scrutiny, shall have their candidature CANCELLED.

**Institute of Allied Health
Sciences Office of the Principal**

**List of the faculty for
Institute of Allied Health Sciences, CMC, Ludhiana.**

1. ***Anatomy Department***
Dr. Neeru Goyal PhD., Associate Professor
Dr. Kailash Chander, MS, Assistant Professor
2. ***Physiology Department***
Dr. Samuel S.Singh, MD, Assistant Professor
Mr. Harinder Singh M.Sc. (Bio-physics), Assistant Professor
3. ***Biochemistry Department***
Dr. Ajay Kumar, MD, Associate Professor
Mrs.Shaveta Sagar, M.Sc., Assistant Professor
4. ***Microbiology Department***
Mr. Vidya Sagar, M.Sc., Assistant Professor
Mr. Samuel Dasiah, M.Sc., Sr. Medical Technologist
5. ***Pathology Department***
Dr. Saurabh Donald, MD, Assistant Professor
Mr. Gurdayal Masih, B.Sc.(MLT), Supervisor
6. ***Haematology Department***
Dr. Saurabh Donald, MD, Assistant Professor
Ms. Radhika, M.Sc., Sr. Med. Lab. Tech.
7. ***Pharmacology Department***
Dr. Jasleen Kaur, MD, Assistant Professor
Mr.Rakesh Roshan Lal, B.Sc.(MLT), Sr. Med.Lab.Tech
Mr. Vijay Bharti, DMLT, Sr. Med. Lab. Tech
8. ***Medical Informatics***
Mr. Unikrishnan, B.Sc.,MCA, Systems Administrator & HOD
9. ***Anaesthesia Department***
Dr. Narjeet Kaur, MD, Professor
10. ***Radiology Department***
Mr. Deep George, B.Sc. MRIT, Tutor
11. ***Cardiology Department***
Dr. Ram Gopal Shahi, MD,DM,MNAMS, Professor
Mr. Vijender Charan, B.Sc. (MRIT), Tutor
Mr. Sanjay Ranga, B.Com., DMLT, Sr. Cath Lab. Technician

12. ***Ophthalmology Department***
Dr. Gurvinder Kaur, MS, Professor
Mr. Anil R. Singh, M.Opt., Assistant Professor
13. ***Radiotherapy Department***
Mrs. Manjinder Kaur, B.Sc. (RT), Tutor & RSO
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Dr. Jeewan S. Prakash, MBBS, MS, Professor
15. ***Intensive Care Unit***
Dr. Samir Paul, MD
Mr. Pawan Kumar, B.Sc. -ICU
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Ms. Kanchan, B.Sc. (N), OT Staff
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Ms. Deepshika Gupta, B.Sc. (N), Ward – Sister
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21. ***Nephrology & Dialysis Department***
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CONSULTANT FACULTY :

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2. Dr. Subhash Singla, MBBS, MD (HOD, Radiology)
3. Dr. Roma Isaacs, MBBS, MD (HOD, Pathology)
4. Dr. Valsamma Verghese, MBBS, MD (Professor, Anesthesiology)
5. Dr. Vandana Verma, MBBS, MD (HOD, Microbiology)
6. Dr. Preethi Paul, MBBS, MD (Professor, Pathology)

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Edited by :

Dr. Sangeetha Mohan

Registrar

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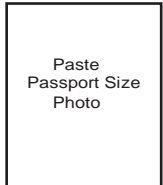
Mr. Vidya Sagar, Vice Principal
Institute of Allied Health Sciences
Christian Medical College,
Ludhiana-141008, Punjab

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CHRISTIAN MEDICAL COLLEGE, LUDHIANA
Institute of Allied
Health Sciences

APPLICATION FORM



LAST DATE FOR SUBMISSION OF APPLICATION FORM 18.10.2021

ENCIRCLE COURSE APPLIED FOR : B.Sc. / DIPLOMA

1. Name : Sex:
2. Father's Name :
3. Mother's Name :
4. Date of Birth : Age Religion :
5. Category Applied for (Encircle) – 1-Christian, 2-General, 3-SC, 4-BC, 5-NRI
6. Marital Status :
7. Country : State :
 District : City/Village :
8. Correspondence Address (Attach photocopy of Proof of Residence):

9. Permanent Address :

10. Phone (Including STD Code) : (M)

ACADEMIC QUALIFICATION

1. MATRICULATION /10TH CLASS OR EQUIVALENT EXAMINATION(Attach Xerox copy of certificate)
 Name of School
 Name of University / Board/Body
 Year of Passing Division Roll No.....
2. 10+1 CLASS OR EQUIVALENT EXAMINATION(Attach Xerox copy of certificate)
 Name of School
 Year of Passing Division Roll No.....

SUBJECT	MAX. MARKS	MARKS OBTAINED	PERCENTAGE GAINED
.....
.....
.....
.....
3. 10+2 CLASS OR EQUIVALENT EXAMINATION(Attach Xerox copy of certificate)
 Name of School
 Name of University / Board/Body
 Year of Passing Division Roll No.....

SUBJECT	MAX. MARKS	MARKS OBTAINED	PERCENTAGE GAINED
.....
.....
.....
.....
4. Paramedical Diploma (Subject)
 a) Duration of training : From to (..... Years)
 b) Medical College from which trained

Christian Applicants

(i) Baptism certificate issued by :

(ii) Church Membership

Schedule Caste Candidate

(i) Name of the Caste :

(ii) Certificate Issued by

Backward Class Certificate

(i) Certificate issued by :

Details of Application Fee: Bank draft for Rs.3,000/- (Three Thousand only) for Diploma or Degree course
Rs.15,000/- (Fifteen thousand) for NRI candidates
Add Rs 500/- If application form is downloaded from the website,
payable to "**Christian Medical College Ludhiana Society**" at
Ludhiana.

Name of Issue Bank	Bank Draft No.	Dated	Amount Rs.
.....

Application form complete in all respects must reach to the office of the Registrar, Christian Medical College Ludhiana- 141 008, Punjab on or before 18.10.2021 by 05:00 pm.

📋 Checklist :


1. Application form duly filled in.
2. Bank Demand Draft
3. **Photo copies of the following :-**
 - a) 10th class or matriculation certificate showing date of Birth.
 - b) 10+1 detail marks certificate.
 - c) 10+2 or equivalent examination certificate and detail mark certificate.
 - d) Paramedical Diploma and Mark sheets (If applicable)
 - e) Scheduled Caste / Backward Class Certificate (if applicable)
 - f) Proof of address (Aadhar Card)
 - g) Baptism Certificate, Confirmation Certificate and letter from the Pastor about Church Membership (for Christian applicants only).
 - h) Migration Certificate. if issued by the School authority, must be Counter-signed by the concerned DEO.

Note : NRI applicants are required to submit their documents as listed on page - 12, at the time of counselling.





For Prospectus and details Contact:
THE REGISTRAR
CMC Ludhiana - 141008, Punjab, India
Tel.: 0161-5010809

CHRISTIAN MEDICAL COLLEGE  LUDHIANA	IAHS Admission Written Test	<h1>ADMIT CARD</h1>	ROLL NO. <small>FOR OFFICE USE</small>	DATE OF EXAMINATION 22.10.2021 TIMINGS For B.Sc. Degree & Diploma Courses 11:00 am to 1:00 pm BE SEATED BY : 10:45 am
NAME AND ADDRESS OF THE CANDIDATE 	PHOTO OF THE CANDIDATE PASTE HERE PASSPORT SIZE PHOTOGRAPH AND SUBMIT ALONG WITH APPLICATION FORM	CENTRE OF EXAMINATION <small>FOR OFFICE USE</small>		
PIN CODE		SIGNATURE OF THE CANDIDATE	SIGNATURE OF THE REGISTRAR	
WRITE IN CLEAR BOLD LETTERS				

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3. No Candidate shall be allowed to leave the Hall before the conclusion of the test and without handing over the answer sheet to the invigilator concerned.
4. Candidates should use black ball point pen only to write particulars on the answer sheet.
5. This Admit Card is issued provisionally to the candidate subject to his / her satisfying the eligibility conditions.