

# **Punjab University, Chandigarh**

## **SYLLABUS**

### **SEMESTER-II**

#### **PAPER : INDIAN ADMINISTRATION**

**Max. Marks : 100 (Theory 75 Marks & 25 Marks Internal Assessment)**

**Pass Marks : 35% in the subject**

**Time Allowed : 3 Hours**

**Total Teaching Periods : 75**

#### **INSTRUCTIONS FOR THE PAPER-SETTER**

The question paper will consist of three sections: A, B and C. Sections A and B, will have four questions from the respective sections of the syllabus and will carry 12 marks each. Section C will consist of 9 short answer type questions which will cover the entire syllabus uniformly and will carry 27 marks in all. Each short answer type question will carry 3 marks. The candidates are required to answer each short type question in 50 words i.e. in 7-8 lines

#### **INSTRUCTIONS FOR THE CANDIDATES**

Candidates are required to attempt two questions each from the sections A and B, of the question paper and the entire section C. Each short answer type question will carry 3 marks. The candidates are required to answer each short type question in 50 words i.e. in 7-8 lines

#### **SECTION-A**

Features of Indian Administration, Union Executive: The President, The Prime Minister and the Council of Ministers. The Parliament: Composition and Functions. Legislative and Administrative Relations Between the Union and the States.

#### **SECTION-B**

State Executive: The Governor, The Chief Minister, The Chief Secretary.

State Legislature: Composition and Functions, Judiciary: Supreme Court of India- Organisation and Functions. High Court- Organisation and Functions.

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